

PRIOR INDICATIVE NOTICE (PIN)

OPEN TENDER

IO/24/OT/10028764/ADC

for

Lifting operator service

Annexes

Annex I– Expression of Interest Form

Annex II – Technical Specifications

Abstract

The purpose of this summary is to provide prior notification of the IO intention to launch a competitive Open Tender process in the coming weeks. This summary provides some basic information about the ITER Organization, the technical scope for this tender, and details of the tender process for the selection of a Company in charge of providing lifting operator service.

1 Introduction

This Prior Indicative Notice (PIN) is the first step of an Open Tender Procurement Process leading to the award and execution of a Service Contract.

The purpose of this document is to provide a basic summary of the technical content in terms of the scope of work, and the tendering process.

The Domestic Agencies are invited to publish this information in advance of the forthcoming tender giving companies, institutions or other entities that are capable of providing this service prior notice of the tender details.

Special attention:

Interested tenderers are kindly requested to register in the IO Ariba e-procurement tool called “IPROC”. You can find all links to proceed along with instruction going to: <https://www.iter.org/fr/proc/overview>

When registering in Ariba (IPROC), suppliers are kindly requested to nominate at least one contact person. This contact person will be receiving the notification of publication of the Request for Proposal and will then be able to forward the tender documents to colleagues if deemed necessary.

2 Background

The ITER project is an international research and development project jointly funded by its seven Members being, the European Union (represented by EURATOM), Japan, the People’s Republic of China, India, the Republic of Korea, the Russian Federation and the USA. ITER is being constructed in Europe at St. Paul–Lez-Durance in southern France, which is also the location of the headquarters (HQ) of the ITER Organization (IO).

For a complete description of the ITER Project, covering both organizational and technical aspects of the Project, visit www.iter.org.

3 Scope of Work

The scope of this tender is the provision of lifting operator service that shall include the items described in the Technical Specifications (Annex II).

4 Procurement Process & Objective

The objective is to award a Service Contract through a competitive bidding process. The Procurement Procedure selected for this tender is called the Open Tender procedure. The Open Tender procedure is comprised of the following four main steps:

Step 1- Prior Indicative Notice (PIN):

The Prior Indicative Notice is the first stage of the Open Tender process. The IO formally invites the Domestic Agencies to publish information about the forth-coming tender in order

to alert companies, institutions or other entities about the tender opportunity in advance. **Interested tenderers are kindly requested to return the expression of interest form (Annex I) by e-mail to Jeremy.Chil@iter.org copy Aurelie.Dubuc@iter.org by the date indicated in the procurement timetable below.**

Step 2 - Invitation to Tender (ITT):

After a minimum of 10 working days of the publication of the Prior Indicative Notice (PIN) the Invitation to Tender (ITT) will be advertised on IO website. This stage allows interested bidders who have seen the PIN to obtain the tender documents and to prepare and submit their proposals in accordance with the tender instructions.

Step 3 – Tender Evaluation Process:

Tenderers' proposals will be evaluated by an impartial, competent technical evaluation committee of the ITER Organization. Tenderers must provide details demonstrating their technical compliance to perform the work in line with the technical scope and in accordance with the particular criteria listed in the Invitation to Tender (ITT).

Step 4 – Contract award:

A Service Contract will be awarded on the best value for money according to the evaluation criteria and methodology described in the Invitation to Tender (ITT).

5 Procurement Timetable

The tentative timetable is as follows:

Milestone	Date
Publication of the Prior Indicative Notice (PIN)	29 May 24
Submission of expression of interest form	14 June 24
Invitation to Tender (ITT) advertisement	14 June 24
Tender Submission	11 July 24
Contract Award	26 July 24
Contract Signature	30 August 24
Contract Commencement	02 September 24

6 Experience

The candidates shall need to demonstrate that they have the capabilities to supply the required goods and services in full compliance with the applicable standards as well as with the ITER quality and safety requirements.

7 Contract Execution

The ITER Organization shall award the Contract in the second part of 2024.

The official working language of ITER is English. A fluent professional level is required (spoken and written) for all the management and coordination roles. Site resources shall be capable to communicate and attend on site meetings in French or in English.

The duration of the Contract is a firm three (3) years, with two optional period of one (1) year making the maximum possible duration of the contract to five (5) years.

8 Candidature

Participation is open to all legal entities participating either individually or in a grouping/consortium. A legal entity is an individual, company, or organization that has legal rights and obligations and is established within an ITER Member States.

Legal entities cannot participate individually or as a consortium partner in more than one application or tender of the same contract. A consortium may be a permanent, legally-established grouping, or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e. the leader and all other members) are jointly and severally liable to the ITER Organization.

In order for a consortium to be acceptable, the individual legal entities included therein shall have nominated a leader with authority to bind each member of the consortium, and this leader shall be authorized to incur liabilities and receive instructions for and on behalf of each member of the consortium.

It is expected that the designated consortium lead will explain the composition of the consortium members with detailed description/percentage of each company in a covering letter at the tendering stage. Following this, the Candidate's composition must not be modified without notifying the ITER Organization of any changes. Evidence of any such authorization shall be submitted to the IO in due course in the form of a power of attorney signed by legally authorized signatories of all the consortium members.

9 Sub-contracting Rules

All sub-contractors who will be taken on by the Contractor shall be declared with the tender submission in iPROC. Each sub-contractor will be required to complete and sign forms including technical and administrative information which shall be submitted to the IO by the tenderer as part of its tender.

All declared sub-contractors must be established within an ITER Member State in order to participate.

The IO reserves the right to approve (or disapprove) any sub-contractor which was not notified in the tender and request a copy of the sub-contracting agreement between the tenderer and its subcontractor(s). Rules on sub-contracting are indicated in the RFP itself.

Subcontracting is limited to 30% of the contract value and is allowed up to level 1.